

Dredging an agricultural ditch?  
Repairing/placing tile?  
Breaking out new land?

## Checklist

### Before You Begin:

## Complete the checklist below before beginning any of these projects:

- **Dredging an agricultural ditch**
- **Repairing/placing tile**
- **Breaking out new land**

### Checklist:

- See staff at the Farm Services Agency to complete **Form AD-1026 to certify USDA wetland and HEL compliance**; once submitted, you will receive a letter in response from the Natural Resources Conservation Service.
- Meet with Dane County Water Resource Engineering staff to determine the project location and, if necessary, complete a **Dane County Erosion Control Permit Application**. This permit will be issued when other agencies have provided their written approval (approval via email is acceptable).  
Staff contacts:
  - Jess Starks: (608) 224-3647
  - Jason Tuggle: (608) 224-3735
  - Jim Neidhart: (608) 224-3738

### Additional Steps if a Floodplain is Present or Shoreline Tree Cutting Proposed:

- Dane County Zoning may require a **Shoreland Zoning Permit** and/or a **Shoreland Mitigation Permit**, and may have jurisdiction. Contact Hans Hilbert at (608) 266-4993.

### Additional Steps if a Navigable Stream, Wetlands, or Hydric Soils are Present:

- The Wisconsin Dept. of Natural Resources may have jurisdiction. Contact Wendy Peich at (608) 275-3481 or [wendy.peich@wisconsin.gov](mailto:wendy.peich@wisconsin.gov) for permitting information.
- If Waters of the U.S. or indicators such as Hydric Soils are present (includes most wetlands and many water features), the US Army Corps of Engineers may have jurisdiction. Call (800) 290-5847 ext. 5525 or email either:
  - [mvp-reg-SE@usace.army.mil](mailto:mvp-reg-SE@usace.army.mil) or
  - [mvp-reg-inquiry@usace.army.mil](mailto:mvp-reg-inquiry@usace.army.mil)

For more information,  
please contact:

Water Resource Engineering Division  
(608) 224-3730  
[wrediv@countyofdane.com](mailto:wrediv@countyofdane.com)

Office:  
5201 Fen Oak Dr. Rm 208  
Madison WI 53718

[wred-lwrd.countyofdane.com](http://wred-lwrd.countyofdane.com)

